



TRAINING & PLACEMENT CELL
INDIAN INSTITUTE OF TECHNOLOGY INDORE
 Abhinandan Bhavan, IIT Indore. Khandwa Road, Simrol.
 Indore - 453552, (M.P)
 Website: placement.iiti.ac.in

Job Announcement Form (JAF) for Internship

Please refer to the following guidelines for recruiters	
AIPC Guidelines for the Company	http://placement.iiti.ac.in/docs/AIPC_Guidelines_Updated.pdf

About Organization/ Company	
Name	
Postal Address	
Year of Establishment	
Number of Employees	
Social Media Page Link (optional)	
Website	
Company Turnover for NIRF Purpose	
Type of Organization	<input type="checkbox"/> Private (<input type="checkbox"/> Indian/ <input type="checkbox"/> Foreign) <input type="checkbox"/> Multi National Company (Indian Origin) <input type="checkbox"/> Multi National Company (Foreign Origin) <input type="checkbox"/> Government <input type="checkbox"/> Public Sector Undertakings (Indian) <input type="checkbox"/> Non-Government Organisation <input type="checkbox"/> STARTUP <input type="checkbox"/> Others (please specify):
If MNC, Location and Head office of the parent company:	
Nature of Business / Industry Sector (Select as many applicable)	
<input type="checkbox"/> Core Engineering & Technology	<input type="checkbox"/> Analytics <input type="checkbox"/> IT / Software
<input type="checkbox"/> Oil & Gas / Energy	<input type="checkbox"/> Data Science/ AI/ ML <input type="checkbox"/> Cyber Security
<input type="checkbox"/> Finance & Consulting	<input type="checkbox"/> Management <input type="checkbox"/> Academics/Research
<input type="checkbox"/> Media	<input type="checkbox"/> E-Commerce <input type="checkbox"/> Construction
<input type="checkbox"/> Design	<input type="checkbox"/> Manufacturing <input type="checkbox"/> Infrastructure
<input type="checkbox"/> HealthCare/ Biomedical	<input type="checkbox"/> Edutech <input type="checkbox"/> Policy
If Others (please specify):	

Contact Details			
	Head HR	First Point of Contact	Second Point of Contact
Name			
Designation			
Email			
Mobile			
Landline			

Note: Please fill separate forms for each distinct internship profile you are offering. Students will base their choices on the information provided in these forms, so it is important to be both clear and detailed in your submissions.

Internship Profile		
Internship Title / Internship Designation		
Internship Description (fill/ give link or upload as an attachment)		
Minimum No. of Hires for IIT Indore		
Expected No. of Hires for IIT Indore		
Location(s)/ Place of Posting/ Online		
Please attach IP & Copyright Sharing Norms of the company, if applicable (optional)		
Preferred period of Internship		
Required Skill Set		
Is there a CGPA/CPI Criteria?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Yes, minimum CGPA/CPI for shortlisting.		
Internship Schedule		

Note: Criteria used for Shortlisting should be sent along with the final list of shortlisted students.

ELIGIBLE DEGREE/DEPARTMENT FOR INTERNSHIP B. Tech – 3 rd Year (UG)	
<input type="checkbox"/>	Civil Engineering
<input type="checkbox"/>	Computer Science and Engineering
<input type="checkbox"/>	Electrical Engineering
<input type="checkbox"/>	Mechanical Engineering
<input type="checkbox"/>	Metallurgical Engineering and Materials Sciences

ELIGIBLE DEGREE/DEPARTMENT FOR INTERNSHIP (PG)

Departments	M. Tech – 1st year		MSc – 1st year		MS Research – 1st year	
Astronomy, Astrophysics and Space Engineering	<input type="checkbox"/>	Space Engineering	<input type="checkbox"/>	Astronomy	<input type="checkbox"/>	Space Sciences & Engineering
Biosciences and Biomedical Engineering	<input type="checkbox"/>	Biomedical Engineering	<input type="checkbox"/>	Biotechnology	-	
Civil Engineering	<input type="checkbox"/>	Structural Engineering				
	<input type="checkbox"/>	Water, Climate and Sustainability				
Chemistry	-		<input type="checkbox"/>	Chemistry	-	
Computer Science and Engineering	<input type="checkbox"/>	Computer Science & Engineering			<input type="checkbox"/>	Computer Science & Engineering
Electrical Engineering	<input type="checkbox"/>	Communication & Signal Processing			<input type="checkbox"/>	Electrical Engineering
	<input type="checkbox"/>	VLSI Design & Nanoelectronics				
Mathematics			<input type="checkbox"/>	Mathematics		
CEVITS	<input type="checkbox"/>	Electric Vehicle Technology				
Mechanical Engineering	<input type="checkbox"/>	Advanced Manufacturing			<input type="checkbox"/>	Mechanical Engineering
	<input type="checkbox"/>	Mechanical System Design				
	<input type="checkbox"/>	Thermal Energy System				
	<input type="checkbox"/>	Applied Optics and Laser Technology(AOLT)				
Metallurgical Engineering and Materials Sciences	<input type="checkbox"/>	Material Science and Engineering				
	<input type="checkbox"/>	Metallurgical Engineering				

Physics		<input type="checkbox"/>	Physics	
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Selection Process			
Shortlist from resumes	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Mode of Selection	<input type="checkbox"/> Virtual	<input type="checkbox"/> Campus Visit	<input type="checkbox"/> Hybrid
Pre-internship Talk	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Written Test: (Offline)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Aptitude	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Technical	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Written Test: (Online)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Aptitude	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Technical	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Duration of Written Test			
Group Discussion	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Other modes of Screening	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If yes, specify the process			
Personal Interview (Online/ Offline)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Number of HR Rounds			
Number of Technical Rounds			
Others			
Total number of Rounds			
Psychometric Test	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Medical Test	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Stipend Details / Compensation	
Stipend (per month) (In INR)*	
Stipend (per month) In Foreign currency#	
Accommodation provided / Trip Fare	
PPO provision on Performance	<input type="checkbox"/> Yes <input type="checkbox"/> No
Tentative CTC for PPO Select	
Tentative date of confirming of PPOs (not later than 15th September 2025, as per AIPC policy)	
Any other perks/ benefits/ components company wants to declare	

Same stipend for the same job profile and role should be offered across all IITs

Medical Requirements, if any (provide details below or attach separately)
(Medical tests must be completed before the issue of offer letter)

Additional Information, if any (provide details below or attach separately)

Terms and Conditions
(Please read it carefully)

1. It may be noted that IITs have maintained a high rank in many surveys done by many organizations, wherein several departments have achieved the best positions nationally and internationally as well. The recognition could not have been possible without your support. We are once again striving to strengthen our position in Rankings wherein, a team of survey ranking committee may contact you to ask some queries. For example
 - To nominate up to 10 institutions that they rate as being the best for producing graduates.
 - To nominate up to 30 international institutions outside of their country/territory of knowledge that they rate as being the best for Producing graduates.IIT Indore requests you to respond whenever contacted by such ranking agencies/organizations.
2. Recruiter must abide by the information filled in JAF as above and AIPC Guidelines to the Recruiters (<https://aipciits.com/guidelines/>).
3. After successful completion of the internship, it is highly desirable that the status of the PPOs be informed within two weeks of the completion of the internship and preferably not later than **15th September 2025** (for 2 months internship). Companies are advised to leverage PPO instead of PPI as the latter does not provide significant benefits either to students or companies.
4. Companies on campus are advised not to engage in any off-campus activity before/after the campus process. For any issues the company should contact the **Placement Cell of the IIT Indore.**
5. **Same stipend for the same internship profile and role across all IITs.**

6. ***It is strongly recommended to keep some students in waitlist in addition to your final selection.***
7. If in case of any discrepancy in the final offers, the company would be liable for strict action as per AIPC guidelines and the respective IIT placement policy. In case a company is not in a position to honour the offer made, reducing the stipend or delay in joining, suitable action may be taken against the recruiter depending on the nature of JAF violations, as per the guidelines of AIPC and IIT Indore.

Self-Declaration

I/We confirm that the information pertaining to the posted internship profile is accurate and verified to the best of our knowledge. The company commits to adhere to the terms and conditions outlined in these internship profiles while extending offers. No additional clauses or changes will be introduced in the final offers extended to the candidates selected for the respective profiles. All relevant details have been clearly outlined in the Internship Notification Form. In the event of any discrepancies in the final offers, the company will be subject to strict action as per the Recruitment Policy of the IIT Indore and AIPC guidelines.

I/We have read the placement Guidelines of IIT Indore mentioned above and the AIPC Guidelines.

Name & Designation

Date & Signature

Student's choices will be governed by the information you provide in this form. Therefore, please be as clear and detailed as possible. Before filling the form kindly refer to the placement brochure and placement website for the selection process and rules & regulations.

For any queries, you may contact the Training & Placement Cell, IIT Indore.

**Email: placementofficer@iiti.ac.in, apo@iiti.ac.in
Phone: +91-731-660(Extn.3572/3431)**